

Mortgage Architects™

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Victoria, BC, V8X 5J2
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DATE: FROM: MORTGAGE ARCHITECTS

TO: Personnel Department

COMPANY:

FAX:

OF PAGES (1) INCLUDING THIS COVER

RE: _____

Employee Number: _____

Please forward to Mortgage Architects, a letter of employment on company letterhead, confirming the date I was hired, position, guaranteed hours per week and my hourly wage. If salaried, please provide my annual income. Also please state whether I have passed my probationary period or not. You may fax this letter to 250-744-1577, or email it to mtgdesigners@shaw.ca. If you have any questions please contact MORTGAGE ARCHITECTS at 250-744-5557.

Thank you,

Employee Signature